

**SABINE PARISH SHERIFF  
MANY, LOUISIANA  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
JUNE 30, 2013**

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
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JUNE 30, 2013

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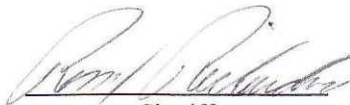
SABINE PARISH SHERIFF  
MANY, LOUISIANA  
FINANCIAL STATEMENTS  
JUNE 30, 2013

Legislative Auditor  
P. O. Box 94397  
Baton Rouge, LA 70804-9397

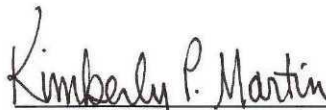
AFFIDAVIT

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Personally came and appeared before the undersigned authority, Ronald G. Richardson, Sabine Parish Sheriff, who duly sworn, deposes and says, that the financial statements herewith given presents fairly the financial position of the Sabine Parish Sheriff at June 30, 2013 and the results of operations for the year then ended in accordance with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

  
Sheriff

Sworn to and subscribed before me, this 22<sup>th</sup> day of November, 2013.

  
NOTARY PUBLIC # 067903

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## INDEPENDENT AUDITOR'S REPORT

Honorable Ronald G. Richardson  
Sabine Parish Sheriff  
P. O. Box 1440  
Many, Louisiana 71449

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Sabine Parish Sheriff, Sabine, Louisiana, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Sabine Parish Sheriff, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.



### **Other Matters**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 to 9 and 36, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sabine Parish Sheriff's basic financial statements. The accompanying information identified in the table of contents as Other Supplementary Information and Schedule of Ad Valorem Taxes Assessed and Uncollected is presented for the purposes of additional analysis and is not a required part of the basic financial statements.

The Other Supplementary Information and Schedule of Ad Valorem Taxes Assessed and Uncollected are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued a report dated November 22, 2013 on our consideration of the Sabine Parish Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Sheriff's internal control over financial reporting and compliance.

The financial information for the year ended June 30, 2012, which is included for comparative purposes, was taken from the financial report for that year in which we expressed an unqualified opinion dated November 26, 2012, on the basic financial statements of the Sabine Parish Sheriff.

***Hines, Sheffield & Squyres***

Natchitoches, Louisiana  
November 22, 2013

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013

The Management's Discussion and Analysis of the Sabine Parish Sheriff's financial performance presents a narrative overview and analysis of the Sabine Parish Sheriff's financial activities for the year ended June 30, 2013. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with the additional information contained in the Sabine Parish Sheriff's financial statements, which begin on page 10.

**FINANCIAL HIGHLIGHTS**

**Governmental Activities**

- 1) The Sabine Parish Sheriff had cash and cash equivalents and investments of \$7,322,948 at June 30, 2013, which represents an increase of \$28,040 from prior year end.
- 2) The Sabine Parish Sheriff had accounts receivable of \$315,024 at June 30, 2013, which represents a decrease of \$102,272 from prior year end.
- 3) The Sabine Parish Sheriff had accounts payable and accruals of \$163,079 at June 30, 2013, which represents a decrease of \$73,677 from prior year end.
- 4) The Sabine Parish Sheriff had total revenues of \$5,719,971 for the year ended June 30, 2013, which represents a decrease of \$1,872,167 from prior year.
- 5) The Sabine Parish Sheriff had total expenses of \$4,851,237 for the year ended June 30, 2013, which represents an increase of \$554,361 from prior year.
- 6) The Sabine Parish Sheriff had capital asset purchases of \$379,503 for the year ended June 30, 2013, which represents a decrease of \$7,998 from prior year.

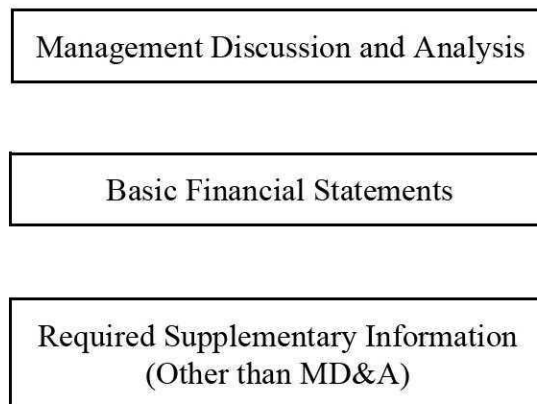
**Business-Type Activities**

- 1) The Sabine Parish Sheriff had cash and cash equivalents of \$443,879 for the year ended June 30, 2013, which represents a decrease of \$26,753 from prior year.
- 2) The Sabine Parish Sheriff had accounts receivable of \$90,642 for the year ended June 30, 2013, which represents an increase of \$32,395 from prior year.
- 3) The Sabine Parish Sheriff had accounts payable and accruals of \$91,405 for the year ended June 30, 2013, which represents a decrease of \$10,541 from prior year.
- 4) The Sabine Parish Sheriff had total revenues of \$902,769 for the year ended June 30, 2013, which represents an increase of \$127,731 from prior year.
- 5) The Sabine Parish Sheriff had total expenses of \$2,066,353 for the year ended June 30, 2013, which represents an increase of \$44,200 from prior year.
- 6) The Sabine Parish Sheriff had capital asset purchases of \$54,045 for the year ended June 30, 2013, which represents an increase of \$17,319 from prior year.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2013

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The following graphic illustrates the minimum requirements for the Sabine Parish Sheriff as established by Governmental Accounting Standards Board Statement 34, Basic Financial Statements--and Management's Discussion and Analysis--for State and Local Governments.



These financial statements consist of three sections - Management's Discussion and Analysis (this section), the basic financial statements (including the notes to the financial statements), and required supplementary information.

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 10 and 11) provide information about the activities of the Sabine Parish Sheriff as a whole and present a longer-term view of the Sheriff's finances. Fund financial statements start on page 12. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Sheriff's operations in more detail than the government-wide statements by providing information about the Sheriff's most significant funds.

**Reporting the Sheriff as a Whole**

The Statement of Net Position and the Statement of Activities

One of the most important questions asked about the Sheriff's finances is, "Is the Sheriff as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Sheriff as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2013

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Reporting the Sheriff as a Whole (Continued)**

The Statement of Net Position and the Statement of Activities (Continued)

These two statements report the Sheriff's Net assets and changes in them. You can think of the Sheriff's net position, the difference between assets and liabilities, as one way to measure the Sheriff's financial health, or financial position. Over time, increases or decreases in the Sheriff's net position are one indicator of whether its financial health is improving or deteriorating.

In the Statement of Net Position and the Statement of Activities, we divide the Sheriff into two kinds of activities:

Governmental Activities: The Sheriff's basic operations are reported here. These activities are financed by taxes, intergovernmental revenues, fees, charges and commissions for services and interest.

Business-Type Activities: The Sheriff's housing of male inmates (state and local) is reported here. These activities are financed by charges for services.

**Reporting the Sheriff's Most Significant Funds**

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds, not the Sheriff as a whole. Some funds are required to be established by state law and by bond covenants. However, the Sheriff establishes other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Sheriff's two kind of funds, governmental and proprietary, use different accounting approaches.

Governmental Funds: Most of the Sheriff's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short term view of the Sheriff's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Sheriff's activities as well as what remains for future spending.

Proprietary Funds: When the Sheriff charges customers for the services it provides, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and Statement of Activities. In fact, the Sheriff's enterprise funds are the same as the business-type activities we reported in the government-wide statements but provide more detail and additional information, such as cash flows.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2013

**FINANCIAL ANALYSIS OF THE ENTITY**

	Statement of Net Position			
	As of Year End			
	Governmental Activities		Business-Type Activities	
	2013	2012	2013	2012
Current and other assets	\$ 7,654,799	\$ 7,728,389	\$ 542,339	\$ 536,299
Capital assets, net	729,770	616,116	1,255,058	1,279,699
Total Assets	<u>\$ 8,384,569</u>	<u>\$ 8,344,505</u>	<u>\$ 1,797,397</u>	<u>\$ 1,815,998</u>
Other liabilities	\$ 163,079	\$ 236,756	\$ 91,405	\$ 101,946
Internal balances	148,164	150,000	(148,164)	(150,000)
Capital lease obligations	180,082	0	0	0
Other post employment benefits payable	595,932	425,171	213,804	164,116
Total Liabilities	1,087,257	811,927	157,045	116,062
Net assets				
Investment in capital assets, net of related debt	729,770	616,116	1,255,058	1,279,699
Unrestricted	6,567,542	6,916,462	385,294	420,237
Total Net Position	<u>7,297,312</u>	<u>7,532,578</u>	<u>1,640,352</u>	<u>1,699,936</u>
Total Liabilities and Net Position	<u>\$ 8,384,569</u>	<u>\$ 8,344,505</u>	<u>\$ 1,797,397</u>	<u>\$ 1,815,998</u>

Net assets of the Sabine Parish Sheriff decreased by \$235,266 or 3.12% and \$59,584 or 3.51% from the previous fiscal year in governmental and business-type activities, respectively. The changes in governmental and business-type activities are the results of operating and other expense exceeding operating and nonoperating revenues during the fiscal year ended 2013 (See table below).

	Statement of Activities			
	For the Year Ended			
	Governmental Activities		Business-Type Activities	
	2013	2012	2013	2012
General government				
Expenses	\$ (4,851,237)	\$ (4,296,876)	\$ (2,066,353)	\$ (2,022,153)
Program revenues				
Fees, charges, and commissions for services	704,053	666,600	804,790	685,501
Operating grants and contributions	230,049	198,162	97,080	88,688
Capital grants and contributions	0	0	0	0
Subtotal	(3,917,135)	(3,432,114)	(1,164,483)	(1,247,964)
General revenues	4,785,869	6,727,376	899	849
Transfers	(1,104,000)	(1,249,890)	1,104,000	1,249,890
Change in net position	<u>\$ (235,266)</u>	<u>\$ 2,045,372</u>	<u>\$ (59,584)</u>	<u>\$ 2,775</u>

The Sabine Parish Sheriff's total revenues decreased by \$1,872,167 or 24.66% and increased by \$127,731 or 16.48% from the previous fiscal year in governmental and business-type activities, respectively. The total cost of all programs and services increased by \$554,361 or 12.90% and \$44,200 or 2.19%, from the previous fiscal year in governmental and business-type activities, respectively.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)  
JUNE 30, 2013

**CAPITAL ASSET AND DEBT ADMINISTRATION**

Capital Assets

At the end of 2013, the Sabine Parish Sheriff had \$729,770 and \$1,255,058, net of depreciation, in governmental and business-type activities, respectively, invested in a broad range of capital assets (See table below). This amount represents a net increase (including additions and retirements) of \$113,654 or 18.45% and a net decrease (including additions and retirements) of \$24,641 or 1.93% in governmental and business-type activities, respectively, from the previous year.

	Capital Assets at Year End (Net of Depreciation)			
	Governmental Activities		Business-Type Activities	
	2013	2012	2013	2012
Land	\$ 0	\$ 0	\$ 111,165	\$ 111,165
Buildings and building improvements	50,088	58,109	1,084,429	1,141,688
Automobiles	514,893	402,530	39,514	13,084
Equipment, furniture and fixtures	164,789	155,477	19,950	13,762
Total	<u>\$ 729,770</u>	<u>\$ 616,116</u>	<u>\$ 1,255,058</u>	<u>\$ 1,279,699</u>

This year's major additions and retirements included:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>
This year's major additions included:		
Automobiles	\$ 321,486	\$ 42,102
Equipment, furniture and fixtures	<u>58,017</u>	<u>11,943</u>
Total	<u>\$ 379,503</u>	<u>\$ 54,045</u>

This year's major retirements included:

Automobiles	\$ 29,797	\$ 27,248
Equipment, furniture and fixtures	<u>0</u>	<u>27,337</u>
Total	<u>\$ 29,797</u>	<u>\$ 54,585</u>

Debt

The Sabine Parish Sheriff had \$776,014 and \$213,804 in long-term liabilities payable in governmental and business-type activities, respectively, outstanding at year end. This amount represents a net increase of \$350,843 or 82.52% and \$49,688 or 30.28% in governmental and business-type activities, respectively, as shown in the table below.



EXHIBIT A

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF NET POSITION  
JUNE 30, 2013 AND 2012

	<u>2013</u>			<u>2012</u>
	<u>Governmental</u>	<u>Business-Type</u>		
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>	<u>Total</u>
<b>ASSETS</b>				
Current Assets				
Cash and cash equivalents	\$ 2,593,966	\$ 443,879	\$ 3,037,845	\$ 3,790,735
Investments	4,728,982	0	4,728,982	3,974,805
Accounts receivable	315,024	90,642	405,666	475,543
Prepaid expenses	<u>16,827</u>	<u>7,818</u>	<u>24,645</u>	<u>23,605</u>
Total Current Assets	7,654,799	542,339	8,197,138	8,264,688
Noncurrent Assets				
Capital assets, net	<u>729,770</u>	<u>1,255,058</u>	<u>1,984,828</u>	<u>1,895,815</u>
Total Assets	<u>\$ 8,384,569</u>	<u>\$ 1,797,397</u>	<u>\$ 10,181,966</u>	<u>\$ 10,160,503</u>
<b>LIABILITIES AND NET ASSETS</b>				
<b>LIABILITIES</b>				
Current Liabilities				
Current portion of capital lease obligation	\$ 75,255	\$ 0	\$ 75,255	\$ 0
Accounts payable and accruals	163,079	91,405	254,484	338,702
Internal balances	<u>148,164</u>	<u>(148,164)</u>	<u>0</u>	<u>0</u>
Total Current Liabilities	386,498	(56,759)	329,739	338,702
Noncurrent Liabilities				
Capital lease obligation, net of current portion	104,827	0	104,827	0
Other post employment benefits payable	<u>595,932</u>	<u>213,804</u>	<u>809,736</u>	<u>589,287</u>
Total Liabilities	1,087,257	157,045	1,244,302	927,989
<b>NET POSITION</b>				
Investment in capital assets, net of related debt	729,770	1,255,058	1,984,828	1,895,815
Unrestricted	<u>6,567,542</u>	<u>385,294</u>	<u>6,952,836</u>	<u>7,336,699</u>
Total Net Position	<u>7,297,312</u>	<u>1,640,352</u>	<u>8,937,664</u>	<u>9,232,514</u>
Total Liabilities and Net Position	<u>\$ 8,384,569</u>	<u>\$ 1,797,397</u>	<u>\$ 10,181,966</u>	<u>\$ 10,160,503</u>

The accompanying notes are an integral part of this statement.



SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF ACTIVITIES  
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013						2012	
	Expenses	Fees, Charges, and Commissions for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total	Total
Governmental Activities								
General Government								
Personal services	\$ 3,632,638	\$ 558,228	\$ 182,400	\$ 0	\$ (2,892,010)	\$ 0	\$ (2,892,010)	\$ (2,559,194)
Travel	21,445	3,295	1,077	0	(17,073)	0	(17,073)	(12,953)
Operating services	359,252	55,206	18,039	0	(286,007)	0	(286,007)	(238,438)
Supplies	546,684	84,009	27,450	0	(435,225)	0	(435,225)	(408,028)
Professional services	21,570	3,315	1,083	0	(17,172)	0	(17,172)	(16,528)
Interest on long term debt	5,299	0	0	0	(5,299)	0	(5,299)	0
Depreciation	264,349	0	0	0	(264,349)	0	(264,349)	(195,973)
Total Governmental Activities	4,851,237	704,053	230,049	0	(3,917,135)	0	(3,917,135)	(3,432,114)
Business-Type Activities								
Detention Center	2,066,353	804,790	97,080	0	0	(1,164,483)	(1,164,483)	(1,247,964)
Total Business-Type Activities	2,066,353	804,790	97,080	0	0	(1,164,483)	(1,164,483)	(1,247,964)
Total Government	<u>\$ 6,917,590</u>	<u>\$ 1,508,843</u>	<u>\$ 327,129</u>	<u>\$ 0</u>	(3,917,135)	(1,164,483)	(5,081,618)	(4,680,078)
General Revenues								
Taxes					4,887,610	0	4,887,610	6,646,869
State revenue sharing					67,005	0	67,005	67,178
Interest and investment income					(182,143)	899	(181,244)	20,090
Miscellaneous					13,397	0	13,397	(5,912)
Transfers					(1,104,000)	1,104,000	0	0
Total General Revenues and Transfers					<u>3,681,869</u>	<u>1,104,899</u>	<u>4,786,768</u>	<u>6,728,225</u>
Change in Net Position					(235,266)	(59,584)	(294,850)	2,048,147
Net Position, Beginning of year					7,532,578	1,699,936	9,232,514	7,184,367
Net Position, End of year					<u>\$ 7,297,312</u>	<u>\$ 1,640,352</u>	<u>\$ 8,937,664</u>	<u>\$ 9,232,514</u>

The accompanying notes are an integral part of this statement.

EXHIBIT C

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
Assets		
Cash and cash equivalents	\$ 2,593,966	\$ 3,320,103
Investments	4,728,982	3,974,805
Accounts receivable	315,024	417,296
Prepaid expenses	<u>16,827</u>	<u>16,185</u>
Total Assets	<u>\$ 7,654,799</u>	<u>\$ 7,728,389</u>
Liabilities and Fund Balances		
Liabilities		
Accounts payable and accruals	\$ 163,079	\$ 236,756
Due to other funds	<u>148,164</u>	<u>150,000</u>
Total Liabilities	311,243	386,756
Fund Balances		
Nonspendable	16,827	16,185
Unassigned	<u>7,326,729</u>	<u>7,325,448</u>
Total Fund Balances	<u>7,343,556</u>	<u>7,341,633</u>
Total Liabilities and Fund Balances	<u>\$ 7,654,799</u>	<u>\$ 7,728,389</u>

The accompanying notes are an integral part of this statement.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET POSITION  
JUNE 30, 2013

Total Fund Balances for Governmental Funds (Exhibit C) \$ 7,343,556

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:

Building and building improvements, net of \$30,123 in accumulated depreciation.	\$ 50,088	
Automobiles, net of \$1,103,384 in accumulated depreciation.	514,893	
Equipment, furniture, and fixtures net of \$188,415 in accumulated depreciation.	<u>164,789</u>	
Total Capital Assets		729,770

Long-term liabilities are not due and payable in the current period and therefore are not reported in the fund liabilities:

Capital lease obligation	180,082	
Other post employment benefits payable	<u>\$ 595,932</u>	
Total Long-term Liabilities		<u>(776,014)</u>

Total Net Position of Governmental Activities (Exhibit A) \$ 7,297,312

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
Revenues		
Taxes	\$ 4,887,610	\$ 6,646,869
State revenue sharing	67,005	67,178
Intergovernmental revenues	230,049	198,162
Fees, charges, and commissions for services	704,053	666,600
Interest and investment income	(182,143)	19,241
Miscellaneous	<u>14,897</u>	<u>2,088</u>
Total Revenues	5,721,471	7,600,138
Expenditures		
General government		
Personal services	3,461,877	3,097,378
Travel	21,445	16,419
Operating services	359,252	303,510
Supplies	546,684	517,215
Professional services	21,570	19,737
Debt service		
Principal retirement	48,518	0
Interest	5,299	0
Capital outlay	<u>379,503</u>	<u>387,501</u>
Total Expenditures	4,844,148	4,341,760
Excess/(Deficiency) Of Revenues Over Expenditures	877,323	3,258,378
Other Financing Sources/(Uses)		
Proceeds from capital lease obligation	228,600	0
Transfers	<u>(1,104,000)</u>	<u>(1,249,890)</u>
Total Other Financing Sources/(Uses)	(875,400)	(1,249,890)
Net Change in Fund Balances	1,923	2,008,488
Fund Balances, Beginning of year	<u>7,341,633</u>	<u>5,333,145</u>
Fund Balances, End of year	<u>\$ 7,343,556</u>	<u>\$ 7,341,633</u>

The accompanying notes are an integral part of this statement.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2013

Net Change in Fund Balances-Total Governmental Funds (Exhibit E)	\$	1,923
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$379,503) exceeds depreciation (\$264,349) in the current period.		115,154
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In the statement of activities, only the gain/(loss) on the sale of assets is reported, whereas in the governmental funds, the proceeds from the sale increases financial resources. Thus, the change in net position differs from the change in fund balance by the portion of the assets sold that have not been depreciated.		(1,500)
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Some expense reported in the statement of activities, such as other post employment benefits, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		(170,761)
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Capital lease obligations are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net assets, however, issuing debt increases long-term liabilities and does not affect the statement of activities.		(228,600)
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Repayment of capital lease obligations are an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.		48,518
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Change in Net Position of Governmental Activities (Exhibit B)	\$	<u>(235,266)</u>
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EXHIBIT G

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$ 443,879	\$ 470,632
Accounts receivable	90,642	58,247
Due from other funds	148,164	150,000
Prepaid expenses	<u>7,818</u>	<u>7,420</u>
Total Current Assets	690,503	686,299
Noncurrent Assets		
Capital assets, net	<u>1,255,058</u>	<u>1,279,699</u>
Total Assets	<u>\$ 1,945,561</u>	<u>\$ 1,965,998</u>
<b>LIABILITIES AND NET POSITION</b>		
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable and accruals	\$ 91,405	\$ 101,946
Total Current Liabilities	91,405	101,946
Noncurrent Liabilities		
Other post employment benefits payable	<u>213,804</u>	<u>164,116</u>
Total Liabilities	305,209	266,062
<b>NET POSITION</b>		
Investment in capital assets, net of related debt	1,255,058	1,279,699
Unrestricted	<u>385,294</u>	<u>420,237</u>
Total Net Position	<u>1,640,352</u>	<u>1,699,936</u>
Total Liabilities and Net Position	<u>\$ 1,945,561</u>	<u>\$ 1,965,998</u>

The accompanying notes are an integral part of this statement.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
OPERATING REVENUES		
Charges for services	\$ 709,419	\$ 564,127
Commissary	28,548	78,215
Other	<u>66,823</u>	<u>43,159</u>
Total Operating Revenues	804,790	685,501
OPERATING EXPENSES		
Commissary supplies	301	78,380
Depreciation	80,186	71,359
Employee benefits	262,797	248,267
Food	194,242	186,488
Insurance	72,657	71,360
Medical expense	134,412	113,919
Miscellaneous	22,642	15,020
Payroll taxes	23,489	21,850
Professional services	11,708	10,000
Repairs and maintenance	40,177	30,207
Retirement	109,342	96,356
Salaries	890,189	884,115
Supplies	128,230	96,351
Training	1,700	2,431
Telephone	8,605	8,491
Utilities	<u>85,676</u>	<u>87,559</u>
Total Operating Expenses	<u>2,066,353</u>	<u>2,022,153</u>
Operating Income/(Loss)	(1,261,563)	(1,336,652)
Nonoperating Revenues/(Expenses)		
Interest and investment income	899	849
Intergovernmental revenues	<u>97,080</u>	<u>88,688</u>
Total Nonoperating Revenues/(Expenses)	<u>97,979</u>	<u>89,537</u>
Income/(Loss) before Transfers	(1,163,584)	(1,247,115)
Transfers In	<u>1,104,000</u>	<u>1,249,890</u>
Change in Net Position	(59,584)	2,775
Net Position, Beginning of year	<u>1,699,936</u>	<u>1,697,161</u>
Net Position, End of year	<u>\$ 1,640,352</u>	<u>\$ 1,699,936</u>

The accompanying notes are an integral part of this statement.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
Cash Flows From Operating Activities		
Receipts from customers	\$ 699,514	\$ 736,207
Cash payments to suppliers for goods and services	(713,814)	(732,586)
Cash payments to employees for services and related benefits	(1,217,182)	(1,188,567)
Other operating revenues/(expenses)	<u>51,508</u>	<u>57,652</u>
Net Cash From Operating Activities	(1,179,974)	(1,127,294)
Cash Flows From Non-Capital Financing Activities		
Intergovernmental revenues	103,138	81,680
Other nonoperating activity, inmate accounts	<u>(1,107)</u>	<u>(45)</u>
Net Cash From Non-Capital Financing Activities	102,031	81,635
Cash Flows From Capital and Related Financing Activities		
Payments (to)/from Sabine Parish Sheriff, general fund	1,104,336	1,099,890
Acquisition/construction of capital assets	<u>(54,045)</u>	<u>(36,726)</u>
Net Cash From Capital and Related Financing Activities	1,050,291	1,063,164
Cash Flows From Investing Activities		
Interest income	<u>899</u>	<u>849</u>
Cash Flows From Investing Activities	<u>899</u>	<u>849</u>
Net Increase/(Decrease) in Cash	(26,753)	18,354
Cash, Beginning of year	<u>470,632</u>	<u>452,278</u>
Cash, End of year	<u><u>\$ 443,879</u></u>	<u><u>\$ 470,632</u></u>
Reconciliation of Operating Income to Net Cash From Operating Activities		
Operating income/(loss)	\$ (1,261,563)	\$ (1,336,652)
Adjustments to reconcile operating income to net cash from operating activities		
Depreciation expense	80,186	71,359
(Increase)/decrease in operating assets		
Accounts receivable	(38,453)	65,199
Prepaid expenses	(398)	(448)
Increase/(decrease) in operating liabilities		
Accounts payable and accruals	(9,434)	16,632
Other post employment benefits payable	<u>49,688</u>	<u>56,616</u>
Net Cash Flows From Operating Activities	<u><u>\$ (1,179,974)</u></u>	<u><u>\$ (1,127,294)</u></u>

The accompanying notes are an integral part of this statement.



SABINE PARISH SHERIFF  
MANY, LOUISIANA  
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES  
FIDUCIARY FUNDS  
JUNE 30, 2013 AND 2012

	<u>2013</u>			<u>2012</u>
	<u>Tax</u>			
<u>Assets</u>	<u>Sheriff's Fund</u>	<u>Collector Fund</u>	<u>Total</u>	<u>Total</u>
Cash and cash equivalents	\$ <u>110,074</u>	\$ <u>24,080</u>	\$ <u>134,154</u>	\$ <u>720,206</u>
Total Assets	\$ <u>110,074</u>	\$ <u>24,080</u>	\$ <u>134,154</u>	\$ <u>720,206</u>
 <u>Liabilities</u>				
Due to others	\$ <u>110,074</u>	\$ <u>24,080</u>	\$ <u>134,154</u>	\$ <u>720,206</u>
Total Liabilities	\$ <u>110,074</u>	\$ <u>24,080</u>	\$ <u>134,154</u>	\$ <u>720,206</u>

The accompanying notes are an integral part of this statement.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2013

**NOTE 1            SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The sheriff also administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, serving subpoenas.

As the chief law enforcement officer of the parish, the sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the sheriff is responsible for the collection and distribution of ad valorem taxes, parish occupational licenses, state revenue sharing funds, and fines, costs, and bond forfeitures imposed by the district court.

**A.            Basis of Presentation**

The accompanying basic financial statements of the Sabine Parish Sheriff have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, issued in June 1999.

**B.            Reporting Entity**

GASB Statement 14 establishes the criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under these provisions, the Sabine Parish Sheriff is considered a primary government, since the Sheriff is an independently elected parish official and is not fiscally dependent on any other governmental entity. The primary government is required to consider all entities for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The accompanying financial statements present information only on the funds that comprise the Sabine Parish Sheriff, the primary government.

**C.            Basic Financial Statements**

The basic financial statements include both government-wide financial statements (based on the Sheriff as a whole) and fund financial statements. Both the government-wide and fund financial statements categorize activities as either governmental activities or business-type activities. In the government-wide Statement of Net Position, both the governmental and business-type activities columns a) are presented on a consolidated basis by column, and b) are reflected on a full accrual economic resources basis, which incorporates long-term assets and receivables as well as long-term debt and obligations.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 1        SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C.        Basic Financial Statements (Continued)**

The government-wide Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. Program revenues include a) fees, charges, and commissions for services provided by the Sheriff, and b) grants and contributions that are restricted to meeting the operational or capital requirements of the Sheriff. Taxes and other items that are not included among program revenues and do not have a direct relationship with program expenses are reported as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

**D.        Measurement Focus/Basis of Accounting**

Measurement focus refers to what is being measured and basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the time of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. Debt service expenditures and expenditures related to compensated absences and claims and judgments are recorded only when payment is due. Taxes, fees, charges and commissions for services, grants and similar items that all eligibility requirements have been met, and interest and investment income are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

A reconciliation with brief explanations to better identify the differences between the government - wide statements and the statements for governmental funds is presented since they are prepared using different approaches.

The Sheriff uses the following governmental fund:

The General Fund is the primary operating fund of the sheriff and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to sheriff policy. The Sheriff's primary sources of revenues are ad valorem taxes, state revenue sharing, intergovernmental revenues, and fees, charges and commissions for services. General operating expenditures are paid from this fund.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 1        SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D.        Measurement Focus/Basis of Accounting (Continued)**

The Sheriff uses the following proprietary fund:

The Detention Center fund is used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided the periodic determination of revenue earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The Sheriff uses the following fiduciary funds:

Fiduciary funds reporting focuses on net position and changes in net position. The only funds accounted for in this category by the Sheriff are agency funds. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the modified accrual basis of accounting. The agency funds (Tax Collector Fund, Bond Fund and Civil Fund) are used as depositories for ad valorem taxes, civil suits, cash bonds, taxes and fees. Disbursements from the funds are made to various parish agencies, litigants in suits, and others, in the manner prescribed by law.

Private-sector standards of accounting and financial reporting issued prior to November 30, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the GASB. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Amounts reported as program revenues include a) fees, charges and commissions for services, b) operating grants and contributions, and c) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Detention Center fund are charges for services. Operating expenses for the Detention Center fund was cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**E.        Budgetary Accounting**

Formal budgetary accounting is employed as a management control. The Sabine Parish Sheriff prepares and adopts a budget each year for its general fund in accordance with Louisiana Revised Statutes. The operating budget is prepared based on prior year's revenues and expenditures and the estimated increase therein for the current year, using the full accrual basis of accounting. The Sheriff amends its budget when projected revenues are expected to be less than budgeted revenues by five percent or more and/or projected expenditures are expected to be more than budgeted amounts by five percent or more. All budget appropriations lapse at year end.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 1        SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**F.        Cash and Cash Equivalents**

Cash and cash equivalents are considered to be cash on hand, demand deposits, interest bearing demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

**G.        Investments**

Investments are limited by Louisiana Revised Statute and the Sheriff's investment policy which allows for investment in obligations of the U. S. Treasury and U. S. Agencies, certificates of deposit and investment grade commercial paper of domestic United States corporations. Investments are carried at fair market value as of the balance sheet date.

**H.        Receivables**

All receivables are reported at their gross value and, where applicable, are reduced by the estimated portion that is expected to be uncollectible.

**I.        Bad Debts**

Uncollectible accounts receivable are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable. At June 30, 2013, \$0 and \$0 of Governmental and Business-Type Activities receivables, respectively, were considered to be uncollectible.

**J.        Short-term Interfund Receivables/Payables**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivable/payables.

**K.        Capital Assets**

Capital assets are carried at historical costs. Depreciation of all exhaustible capital assets used by the Sabine Parish Sheriff is charged as an expense against operations in the Statement of Activities. Capital assets net of accumulated depreciation are reported on the Statement of Net Position. Depreciation is computed using the straight line method over the estimated useful life of the assets, generally 10 to 40 years for buildings and other improvements and 5 to 10 years for moveable property. Expenditures for maintenance, repairs and minor renewals are charged to earnings as incurred. Major expenditures for renewals and betterments are capitalized.

**L.        Compensated Absences**

Employees of the Sabine Parish Sheriff that have been employed one year or more earn two weeks of vacation leave per year. Vacation leave is prorated for employees having less than a year of service. Vacation leave does not carryover or accumulate from one fiscal year to the next, and there are no vesting privileges. Therefore, no liability for compensated absences has been recorded in the accompanying financial statements.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 1        SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**M.        Restricted Net Position**

In the government-wide statements, equity is classified as net position and displayed in three components:

1.        Investment in capital assets, net of related debt - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributed to the acquisition, construction, or improvement of those assets.
2.        Restricted net position - net position with constraints placed on the use either by a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or b) law through constitutional provisions or enabling legislation.
3.        Unrestricted - all other net position is reported in this category.

**N.        Fund Equity**

In the fund financial statements, governmental fund equity is classified as fund balance and displayed in five components:

1.        Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
2.        Restricted - amounts constrained to specific purposes by either a) creditors, grantors, contributors, or the laws or regulations of other governments, or b) constitutional provisions or enabling legislation.
3.        Committed - amounts constrained to specific purposes by the governmental entity at its highest level of decision-making authority (Sheriff). These amounts can not be used for any other purposes unless the government takes the same highest level action to remove or change the constraint.
4.        Assigned - amounts that do not meet the criteria to be classified as restricted or committed that are intended to be used for specific purposes as established by the Sheriff or their designee.
5.        Unassigned - all other spendable amounts.

The Sheriff establishes (and modifies or rescinds) fund balance commitments and assignments by passage of an ordinance or resolution.

The Sabine Parish Sheriff typically uses restricted fund balances first, followed by committed, assigned and unassigned funds when an expenditure is incurred for purposes for which amounts in any of these fund balance classifications could be used.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 1        SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**O.        Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of the Sheriff, which are either unusual in nature or infrequent in occurrence.

**P.        Interfund Transactions**

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Nonrecurring or non routine permanent transfers of equity are reported as residual equity transfers. All other interfund transactions are reported as transfers.

**Q.        Sales Taxes**

The Sabine Parish Sheriff collects a one-half percent parish-wide sales and use tax with the net proceeds, after deducting costs of collection and administration, dedicated and used for salaries and benefits of deputies and acquiring, maintaining and operating of sheriff's vehicles and equipment. The tax, approved by voters on July 17, 2004, was effective from and after October 1, 2004.

The Sabine Parish Sheriff collects a one-quarter percent parish-wide sales and use tax with the net proceeds, after deducting costs of collection and administration, dedicated and used for the purpose of providing additional funding for the sheriff's office. The tax, approved by voters on January 18, 2003, was effective July 1, 2003 and is for a period of 10 years.

**R.        Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 2        LEVIED TAXES**

The Sabine Parish Sheriff levies taxes on real and business personal property located within its boundaries. Ad valorem taxes are assessed on a calendar year basis, levied and become due on November 15 of each year and become an enforceable lien on property as of December 31 of each year. The following is a summary of authorized and levied ad valorem taxes as of June 30, 2013:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Law enforcement	13.06	13.06	Statutory



SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 3        DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS**

**A.        Deposits with Financial Institutions**

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law, the Sabine Parish Sheriff may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Sheriff may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

Deposits in bank accounts are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 2013, the Sabine Parish Sheriff had bank deposit balances per books of \$3,171,499, as follows:

Demand deposits		\$	0	
Interest-bearing demand deposits			<u>3,171,499</u>	
Total		\$	<u><u>3,171,499</u></u>	
	<u>Cash</u>		<u>Certificates of Deposit</u>	<u>Total</u>
Bank Balances (Category 3 Only, If Any)				
a. Uninsured and uncollateralized	\$ 0	\$ 0	\$ 0	0
b. Uninsured and uncollateralized with securities held by the pledging institution	0	0	0	0
c. Uninsured and uncollateralized with securities held by the pledging institution's trust department or agent but not in the entity's name	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Category 3 Bank Balances	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>0</u></u>
Total Bank Balances (All Categories Including Category 3 Reported Above)	<u><u>\$ 3,272,189</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 3,272,189</u></u>	

The following is a breakdown by banking institution and amount of the balances shown above:

<u>Banking Institution</u>	<u>Amount</u>
Midsouth Bank	\$ 948,901
Sabine State Bank	2,298,622
Wells Fargo Bank	<u>24,666</u>
Total	<u><u>\$ 3,272,189</u></u>



SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 3        DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (CONTINUED)**

**B.        Investments**

The Sabine Parish Sheriff maintains investment accounts as authorized by the Louisiana Revised Statutes. Under state law, the Sheriff may invest in obligations of the U. S. Treasury and U. S. Agencies, certificates of deposit and commercial paper of domestic United States corporations. Investments are carried at fair market value as of the balance sheet date.

Investments can be classified according to the level of risk to the entity. Investments made by the Sabine Parish Sheriff as of June 30, 2013 are summarized below by the category of risk.

- Category 1        Insured or registered in the entity's name, or security held by the entity or its agent in the entity's name.
- Category 2        Uninsured or registered with securities held by the counterparty's trust department or agent in the entity's name.
- Category 3        Unsecured and unregistered with securities held by the counterparty, or by its trust department or agent but not in the entity's name.

Type of Investments	Amount Reported in Risk Category 3, If Any		Total Reported Amount - All Categories (Including Category 3)	Total Fair Value - All Categories (Including Category 3)
	Held By Counterparty	Held By Counterparty's Trust Dept. Or Agent Not In Entity's Name		
U.S. Government securities	\$ 0	\$ 0	\$ 3,843,599	\$ 3,843,599
Marketable Certificates of Deposit	0	0	861,847	861,847
Corporate Bonds	0	0	23,536	23,536
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,728,982</u>	<u>\$ 4,728,982</u>

**NOTE 4        ACCOUNTS RECEIVABLE**

The following is a summary of accounts receivable at June 30, 2013:

	Governmental Activities	Business-Type Activities	Total
Taxes	\$ 226,795	\$ 0	\$ 226,795
Fees, charges, and commissions for services	39,971	74,196	114,167
Intergovernmental revenues	10,011	950	10,961
Interest	25,011	0	25,011
Other	13,236	15,496	28,732
Total	<u>\$ 315,024</u>	<u>\$ 90,642</u>	<u>\$ 405,666</u>

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 5 INTERFUND RECEIVABLES/PAYABLES**

Interfund receivables/payables at June 30, 2013, resulting from the timing of transactions between funds are expected to be collected/repaid during the following fiscal year, are as follows:

<u>Fund</u>	<u>Receivable</u>	<u>Payable</u>
Governmental activities	\$ 0	\$ 148,164
Business-type activities	<u>148,164</u>	<u>0</u>
Total	<u>\$ 148,164</u>	<u>\$ 148,164</u>

**NOTE 6 CAPITAL ASSETS**

A summary of the Sabine Parish Sheriff's capital assets at June 30, 2013 follows:

	<u>Balance June 30, 2012</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance June 30, 2013</u>
Governmental Activities				
Capital Assets, not being depreciated				
Land	\$ 0	\$ 0	\$ 0	\$ 0
Total Capital Assets, not being depreciated	0	0	0	0
Capital Assets, being depreciated				
Buildings and building improvements	80,211	0	0	80,211
Less accumulated depreciation	<u>(22,102)</u>	<u>(8,021)</u>	<u>0</u>	<u>(30,123)</u>
Total Buildings and Building Improvements	58,109	(8,021)	0	50,088
Automobiles	1,326,588	321,486	(29,797)	1,618,277
Less accumulated depreciation	<u>(924,058)</u>	<u>(207,623)</u>	<u>28,297</u>	<u>(1,103,384)</u>
Total Automobiles	402,530	113,863	(1,500)	514,893
Equipment, furniture and fixtures	295,187	58,017	0	353,204
Less accumulated depreciation	<u>(139,710)</u>	<u>(48,705)</u>	<u>0</u>	<u>(188,415)</u>
Total Equipment, Furniture and Fixtures	155,477	9,312	0	164,789
Total Capital Assets, being depreciated	<u>616,116</u>	<u>115,154</u>	<u>(1,500)</u>	<u>729,770</u>
Governmental Activities				
Total Capital Assets, net	<u>\$ 616,116</u>	<u>\$ 115,154</u>	<u>\$ (1,500)</u>	<u>\$ 729,770</u>

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 6 CAPITAL ASSETS (CONTINUED)**

	Balance June 30, 2012	Additions	Retirements	Balance June 30, 2013
Business-Type Activities				
Capital Assets, not being depreciated				
Land	\$ 111,165	\$ 0	\$ 0	\$ 111,165
Total Capital Assets, not being depreciated	111,165	0	0	111,165
Capital Assets, being depreciated				
Buildings and building improvements	2,089,893	0	0	2,089,893
Less accumulated depreciation	(948,205)	(57,259)	0	(1,005,464)
Total Buildings and Building Improvements	1,141,688	(57,259)	0	1,084,429
Automobiles	173,596	71,899	(27,248)	218,247
Less accumulated depreciation	(160,512)	(45,469)	27,248	(178,733)
Total Automobiles	13,084	26,430	0	39,514
Equipment, furniture and fixtures	52,477	11,943	(27,337)	37,083
Less accumulated depreciation	(38,715)	(5,755)	27,337	(17,133)
Total Equipment, Furniture and Fixtures	13,762	6,188	0	19,950
Total Capital Assets, being depreciated	1,168,534	(24,641)	0	1,143,893
Business-Type Activities				
Total Capital Assets, net	\$ 1,279,699	\$ (24,641)	\$ 0	\$ 1,255,058
Total Government				
Total Capital Assets, net	\$ 1,895,815	\$ 90,513	\$ (1,500)	\$ 1,984,828

No depreciation expense was charged directly to any governmental function.

**NOTE 7 ACCOUNTS PAYABLE AND ACCRUALS**

The following is a summary of accounts payable at June 30, 2013:

	Governmental Activities	Business-Type Activities	Total
Vendor	\$ 50,908	\$ 52,650	\$ 103,558
Salaries and related benefits	111,259	28,878	140,137
Other	912	9,877	10,789
Total	\$ 163,079	\$ 91,405	\$ 254,484

**NOTE 8 INTERFUND TRANSFERS**

Transfers for the year ended June 30, 2013, were as follows:

Fund	Transfers In	Transfers Out
Governmental activities	\$ 0	\$ 1,104,000
Business-type activities	1,104,000	0
Total	\$ 1,104,000	\$ 1,104,000

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 9           LEASES**

On October 5, 2012, the Sabine Parish Sheriff entered into a lease agreement for the acquisition of nine Chevrolet Tahoes. The agreement provides for thirty-six (36) monthly payments of \$6,727. At the maturity of the lease term, the Sabine Parish Sheriff will own the nine Chevrolet Tahoes. The cost of the Tahoes, \$228,600, is included as an asset and an obligation in the financial statements.

The following is a schedule of future minimum lease payments and the present value of the net future minimum lease payments as of June 30, 2013:

<u>Year Ending</u> <u>June 30</u>	<u>Tahoes</u>
2014	\$ 80,726
2015	80,726
2016	<u>26,910</u>
Total minimum lease payments	188,362
Less amount representing interest	<u>(8,280)</u>
Present value of minimum lease payments	<u>\$ 180,082</u>

The Sabine Parish Sheriff was not obligated under any operating lease commitments at June 30, 2013.

**NOTE 10          PENSION PLANS**

Substantially all employees of the Sabine Parish Detention Center's office are members of the Sheriff's Pension and Relief Fund ("System"), a multiple-employer, cost-sharing public employee retirement system (PERS). The System is a statewide public retirement system for the benefit of sheriffs and their staffs, which is administered and controlled by a separate board of trustees. Contributions of participating sheriffs, together with shared local and state revenues, are pooled within the System to fund accrued benefits, with employer/employee contribution rates approved by the Louisiana Legislature.

All sheriffs and all deputies who are found to be physically fit, who earn at least \$400 per month and who are between the ages of 18 and 50 at the time of original employment are required to participate in the system. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their average final salary for each year of credited service. The percentage factor to be used for each year of service is 2.5 percent if total service is at least 12 but less than 15 years, 2.75 percent if total service is at least 15 but less than 20 years, and 3 percent if total service is at least 20 years. In any case, the retirement benefit cannot exceed 100 percent of the final average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service, and who do not withdraw their employee contributions, may retire at or after age 55 and receive the benefits accrued to their date of termination. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between the ages of 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The system also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Sheriffs Pension & Relief Fund, Monroe, Louisiana, 71210-3163 or by calling (318) 362-3188.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 10      PENSION PLANS (CONTINUED)**

Contributions to the system include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and a direct appropriation from the state of Louisiana. State statute required covered employees to contribute 10.00% of their salary to the system and requires an employer contribution equal to 13.25% of each covered employee's salary. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Sabine Parish Sheriff's contributions to the System for the years ending June 30, 2013, 2012 and 2011 were \$414,110, \$358,654 and \$308,406, respectively, equal to the required contribution for each year.

**NOTE 11      OTHER POSTEMPLOYMENT BENEFITS**

The Sabine Parish Sheriff provides certain continuing health care and life insurance benefits for its retired employees. Employees become eligible for these benefits upon actual retirement. These benefits are determined based on the employee's age and length of service. The plan is an agent multiple-employer defined benefit health care plan administered by the Louisiana Sheriffs' Association. The plan does not issue a publicly available financial report.

Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. The plan provisions and contribution rates are contained in the official plan documents. The Sheriff recognizes the cost of providing post employment medical and life benefits as an expense when the benefit premiums are due. The benefits are financed on a pay-as-you-go basis with the Sheriff contributing \$71,359 for retirees in 2013.

The Sheriff's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The ARC represents a level of funding that, if paid on an ongoing basis, would cover normal cost each year and amortize any unfunded actuarial liabilities (UAL) over a period not to exceed thirty years. A level percentage of payroll amortization method, open period, was used. The total ARC for the fiscal year 2013 is \$302,315 as set forth below:

Normal cost	\$ 134,961
30-year UAL amortization amount	167,354
Interest on the above	<u>0</u>
Annual required contribution (ARC)	<u><u>\$ 302,315</u></u>

The following table presents the Sheriff's OPEB Obligation for the fiscal year 2013:

Beginning net OPEB obligation, July 1, 2012	\$ 589,287
Annual required contribution	302,315
Interest on net OPEB obligation	23,571
ARC adjustment	<u>(34,078)</u>
OPEB cost	291,808
Contributions made	<u>(71,359)</u>
Change in net OPEB obligation	<u><u>220,449</u></u>
Ending net OPEB obligation, June 30, 2013	<u><u>\$ 809,736</u></u>

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 11      OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)**

The Sheriff's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2013, 2012 and 2011 are as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
06/30/2011	\$ 234,124	13.19%	\$ 386,027
06/30/2012	\$ 236,606	14.09%	\$ 589,287
06/30/2013	\$ 291,808	24.45%	\$ 809,736

The Sheriff made did not contribute to its OPEB plan during the year ended June 30, 2013. The plan is not funded at all, has no assets and hence has a funded ratio of zero. As of June 30, 2013, the end of the fiscal year, the Actuarial Accrued Liability (AAL) was \$2,850,955, which is defined as that portion, as determined by a particular actuarial cost method (Project Unit Cost Method), of the actuarial present value of post employment plan benefits and expenses that is not provided by normal cost. Since the plan was not funded, the Sheriff's entire actuarial accrued liability of \$2,850,955 was unfunded.

The funded status of the plan as of June 30, 2013, was as follows:

Actuarial accrued liability (AAL)	\$ 2,850,955
Actuarial value of plan assets	<u>0</u>
Unfunded actuarial accrued liability (UAAL)	<u><u>\$ 2,850,955</u></u>
 Funded ratio (actuarial value of plan assets/AAL)	 0.00%
 Covered payroll (annual payroll of active employee covered by the plan)	 3,103,221
UAAL as a percentage of covered payroll	91.87%

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for post employment benefits include estimates and assumptions regarding 1) turnover rate; 2) retirement rate; 3) health care cost trend rate; 4) mortality rate; 5) discount rate (investment return assumption); and 6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the Sheriff and its employee plan members) at the time of the valuation and on the pattern of sharing costs between Sheriff and its plan members to that point. The projection of benefits for financial reporting purpose does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between Sheriff and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

The ARC is determined using the Unit Credit Cost Method. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting



SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 11      OTHER POSTEMPLOYMENT BENEFITS (CONTINUED)**

this projected amount to the valuation date using the other describe pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality, and turnover.

Since the OPEB obligation has not yet been funded, there are not any assets. It is anticipated that in future valuations, should funding take place, a smoothed market value consistent with Actuarial Standards Board ASOP 6, as provided in paragraph number 125 of GASB Statement 45.

An age-related turnover scale based on actual experience as described by administrative staff has been used. The rates, when applied to the active employees' census, produce an annual turnover of approximately 12.0%.

We have assumed that actual retirement occurs four years after the earliest eligibility to retire. Medical benefits are provided to employees upon actual retirement. Employees are covered by a retirement system whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; or, age 55 and 20 years of service; or, age 65 and 16 years of service. Entitlement to benefits continues through Medicare to death.

GASB Statement 45 states that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits. Since the ARC is not currently being funded, we have performed this valuation using a 4% annual investment return assumption.

The expected rate of increase in medical cost is based on projections performed by the of the Actuary at the Centers for Medicare & Medicaid Services as published in National Health Care Expenditures Projections: 2003 to 2013, Table 3: National Health Expenditures, Aggregate and per Capita Amounts, Percent Distribution and Average Annual Percent Change by Source of Funds: Selected Calendar Years 1990-2013, released in January, 2004 by the Health Care Financing Administration ([www.cms.hhs.gov](http://www.cms.hhs.gov)). "State and Local" rates for 2008 through 2013 from this report were used, with rates beyond 2013 graduated down to an ultimate annual rate of 5.0% for 2016 and later.

The 1994 Group Annuity Reserving (94GAR) table, projected to 2002, based on a fixed blend of 50% of the unloaded male mortality rate and 50% of the unloaded female mortality rates, was used. This is a published mortality table that was designed to be used in determining the value of accrued benefits in defined benefit pension plans.

The "value of benefits" has been assumed to be the portion of the premium after retirement date expected to be paid by the employer for each retiree and has been used as the basis for calculating the actuarial present value of OPEB benefits to be paid. The employer pays 100% of the cost of the medical benefits for the retiree only (not dependents). The medical rates provided are "blended" rates for active and retired prior to Medicare eligibility. We have therefore estimated the "unblended" rates as required by GASB 45 for valuation purposes to be 130% of the blended rates prior to Medicare eligibility.

**NOTE 12      TAXES PAID UNDER PROTEST**

Louisiana Revised Statute 47:1576 provides that taxpayers, at the time of payment of all taxes due, may give notice to the tax collector of their intention to file suit for recovery of all or a portion of the total taxes paid. Upon receipt of a notice, the amount paid shall be segregated and held by the tax collector for a period of thirty days. If a suit is filed within 30 days, the segregated funds shall be held pending outcome of the suit. If the taxpayer prevails, the Tax Collector shall refund the amount due with interest from the date the funds were received by the Tax Collector. There was \$0 in ad valorem taxes paid under protest at June 30, 2013.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2013

**NOTE 13        LITIGATION**

The Sabine Parish Sheriff was a defendant in several lawsuits as of the close of business on June 30, 2013. Although the outcomes of these lawsuits are not presently determinable, in the opinion of the Sheriff and legal counsel, resolution of these matters would not create a liability in excess of insurance coverage that would have a material adverse effect on the financial condition of the Sheriff.

**NOTE 14        RISK MANAGEMENT**

The Sabine Parish Sheriff is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Sheriff maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Sheriff.

**NOTE 15        EXPENSES OF THE SHERIFF'S OFFICE PAID BY THE PARISH POLICE JURY**

The Sabine Parish Police Jury provided office space and paid the utilities related to the office space for the Sabine Parish Sheriff for the year ended June 30, 2013.



## **REQUIRED SUPPLEMENTARY INFORMATION**

SCHEDULE 1

SABINE PARISH SHERIFF  
MANY, LOUISIANA

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS - BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance Fav./(Unfav.)</u>
Revenues				
Taxes	\$ 6,600,000	\$ 4,850,000	\$ 4,887,610	\$ 37,610
State revenue sharing	67,000	67,000	67,005	5
Intergovernmental revenues	310,000	238,520	230,049	(8,471)
Fees, charges, and commissions for services	666,300	724,100	704,053	(20,047)
Interest and investment income	87,100	88,420	(182,143)	(270,563)
Miscellaneous	26,200	14,500	14,897	397
Total Revenues	<u>7,756,600</u>	<u>5,982,540</u>	<u>5,721,471</u>	<u>(261,069)</u>
Expenditures				
General government				
Personal services	3,368,593	3,504,650	3,461,877	42,773
Travel	26,500	29,000	21,445	7,555
Operating services	396,100	381,920	359,252	22,668
Supplies	551,550	578,800	546,684	32,116
Professional services	27,500	22,500	21,570	930
Debt service				
Principal retirement	80,000	48,518	48,518	0
Interest	3,000	5,300	5,299	1
Capital outlay	150,000	181,600	379,503	(197,903)
Total Expenditures	<u>4,603,243</u>	<u>4,752,288</u>	<u>4,844,148</u>	<u>(91,860)</u>
Excess/(Deficiency) Of Revenues Over Expenditures	3,153,357	1,230,252	877,323	(352,929)
Other Financing Sources/(Uses)				
Proceeds from capital lease obligation	0	0	228,600	228,600
Transfers	(1,296,000)	(1,104,000)	(1,104,000)	0
Total Other Financing Sources/(Uses)	<u>(1,296,000)</u>	<u>(1,104,000)</u>	<u>(875,400)</u>	<u>228,600</u>
Net Change in Fund Balances	1,857,357	126,252	1,923	(124,329)
Fund Balances, Beginning of year	<u>7,341,633</u>	<u>7,341,633</u>	<u>7,341,633</u>	<u>0</u>
Fund Balances, End of year	<u>\$ 9,198,990</u>	<u>\$ 7,467,885</u>	<u>\$ 7,343,556</u>	<u>\$ (124,329)</u>

## **OTHER SUPPLEMENTARY INFORMATION**

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2013

**SECTION #1**

**SUMMARY OF AUDITORS' RESULTS**

FINANCIAL STATEMENTS

- |    |  |               |
|----|--|---------------|
| 1. | Type of auditors' report issued:   | Unqualified   |
| 2. | Internal control over financial reporting:   |               |
|    | a) Material weakness(es) identified?   | No            |
|    | b) Significant deficiency(ies) identified that are not considered to be material weaknesses? | None reported |
| 3. | Noncompliance material to financial statements noted?  | No            |

**SECTION #2**

FINANCIAL STATEMENT FINDINGS

None reported.

STATE OF LOUISIANA, PARISH OF SABINE

AFFIDAVIT

RONALD G. RICHARDSON, SHERIFF OF SABINE PARISH

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BEFORE ME, the undersigned authority, personally came and appeared, Ronald G. Richardson, the Sheriff of Sabine Parish, State of Louisiana, who after being sworn, deposed and said:

The following information is true and correct:

\$24,080 is the amount of cash on hand in the tax collector account on June 30, 2013, which does not include taxes paid under protest of \$0;

He further deposed and said:

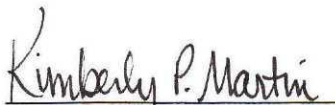
All itemized statements of the amount of taxes collected for the tax year 2012, by taxing authority, are true and correct.

All itemized statement of all taxes assessed and uncollected, which indicated the reason for the failure to collect, by taxing authority, are true and correct.



Ronald G. Richardson  
Sheriff of Sabine Parish

Sworn to and subscribed before me, this 22<sup>th</sup> day of November, 2013.



Kimberly P. Martin  
Notary Public, # 067903  
Natchitoches Parish, Louisiana

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SABINE PARISH SHERIFF  
MANY, LOUISIANA  
SCHEDULE OF AD VALOREM TAXES ASSESSED AND UNCOLLECTED  
FOR THE YEAR ENDED  
JUNE 30, 2013

Entity	Mills/Rate	Assessed Taxes	Uncollected Taxes
Health Unit	1.00	\$ 151,121	\$ 564
Parish Wide Assessment	6.43	971,708	3,627
Parish Wide General Alimony	4.60	695,157	2,595
Parish Wide Humane Society	1.50	243,305	908
Parish Wide Law Enforcement	13.06	1,973,641	7,366
Parish Wide Library	5.05	763,161	2,848
Parish Wide School Construction	5.15	778,273	2,905
Parish Wide School Maintenance	8.68	1,311,731	4,896
Road District #18 B & M	10.98	125,988	36
Road District #16 B & M	10.11	107,244	0
Road District #9 B & M	10.37	186,449	237
Road District #17 B & M	10.01	320,817	2,167
Road District #15 B & M	13.02	204,675	1,368
Road District #1 B & M	16.65	343,164	719
Road District #4 B & M	12.56	264,586	0
Road District #19 B & M	15.51	123,142	254
Road District #20 B & M	20.00	45,265	655
Road District #11 B & M	23.06	254,886	2,858
Forestry Tax	0.08	34,620	2
Many Bond	10.60	617	0
South Toledo Waterworks	0.90	8,206	0
PSC Louisiana Tax Commission Fee	0.10	1,603	0
BS Louisiana Tax Commission Fee	0.15	505	0
South Sabine School District B & E	7.82	144,909	26
South Sabine School District Bond	9.40	174,188	31
Negreet School District B & E	6.63	149,912	152
Negreet School District Bond	14.30	323,339	327
Many School District B & E	7.23	231,330	1,565
Many School District Bond	10.60	339,155	2,295
Ebarb School District B & E	16.09	59,242	1,680
Ebarb School District Bond	30.80	113,404	3,215
Converse School District B & E	12.90	419,962	1,599
Converse School District Bond	12.70	413,451	1,574
Pleasant Hill School District B & E	10.75	247,473	352
Pleasant Hill School District Bond	4.30	98,989	141
Zwolle School District B & E	11.24	206,460	677
Sabine Parish Fire Protection District 1 Wards 1 & 2	10.53	232,518	35
Sabine Parish Fire Protection District 1 Wards 1 & 2	8.50	187,693	28
Sabine Parish Fire Protection District 1 Wards 3 & 4	4.84	242,145	1,159
Negreet Bond	14.30	64	0
North Sabine Fire Protection District 1	6.32	497,083	2,031
North Sabine Fire Protection District 2	6.49	510,454	2,086
Total		<u>\$ 13,501,635</u>	<u>\$ 52,978</u>

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
SCHEDULE OF AD VALOREM TAXES ASSESSED AND UNCOLLECTED (CONTINUED)  
FOR THE YEAR ENDED  
JUNE 30, 2013

**EXPLANATION FOR AD VALOREM TAXES ASSESSED AND UNCOLLECTED AS OF JUNE 30, 2013:**

Several items were on hold for change orders to be completed by the Louisiana Tax Commission, partial payments had been made by taxpayer and the Sheriff was in the process of collecting the remaining balance, and no response to collection efforts on moveable property resulting in the Sheriff placing a tax lien on the property.

# HINES, SHEFFIELD & SQUYRES, L.L.C.

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## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

### Independent Auditor's Report

Honorable Ronald G. Richardson  
Sabine Parish Sheriff  
P. O. Box 1440  
Many, Louisiana 71449

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Sabine Parish Sheriff, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements, and have issued our report thereon dated November 22, 2013.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Sabine Parish Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sabine Parish Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.



**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

***Hines, Sheffield & Squyres***

Natchitoches, Louisiana

November 22, 2013

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2013

	Fiscal Year		Corrective	Planned Corrective
	Finding		Action Taken	Action/Partial
	Initially		(Yes, No,	Corrective
<u>Ref. No.</u>	<u>Occurred</u>	<u>Description of Finding</u>	<u>Partially)</u>	<u>Action Taken</u>

Nothing came to our attention that would require disclosure under Government Auditing Standards.

SABINE PARISH SHERIFF  
MANY, LOUISIANA  
CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2013

<u>Ref. No.</u>	<u>Description of Finding</u>	<u>Corrective Action Planned</u>	<u>Name(s) of Contact Person(s)</u>	<u>Anticipated Completion Date</u>
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Nothing came to our attention that would require disclosure under Government Auditing Standards.